

**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland – Lakeshore Conference Room  
February 21, 2018**

Board Present: Hildebrandt, Pohlman, Sheehan, Vasquez, Lukas, Kluss, Wyatt, Rooney, Parrish  
Board Absent:  
Staff Present: Carlsen, Soodsma, Dross, Riesterer, Dodge, Abts, Mirecki, Stahl, Willinger, Schmidt,  
Fisher, Robinson, Schatz, Wasmer, Pritzl  
Students Present: Brown, Purtell

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Chair John Lukas at 3:00 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Public Input**

No public input was given.

**Connections**

The Board discussed ways in which they connected with the college and the community.

**Approval of Minutes**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN WYATT TO APPROVE THE AMENDED MINUTES FOR THE DECEMBER 20, 2017 BOARD MEETING AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY JOHN WYATT AND SECONDED BY LOIS VASQUEZ TO APPROVE THE AMENDED MINUTES FOR THE JANUARY 17, 2018 BOARD MEETING AS PRESENTED. Motion unanimously carried.

**Linking and Learning**

SGA officers provided an update on their activities. Bridget Robinson, Chief of Human Resources and Talent Development introduced new staff who have been hired since the last board meeting.

**Policy Governance**

Board Policies III.C and III.D. were reviewed with no revisions. The President's interpretations for policies III.C. and III.D. were acceptable. The President made a recommendation to change bullet point 2 of policy III.C. to read as follows: Provide for or change the compensation and benefits of other employees except in accordance with faculty negotiated wage increase up to the Consumer Price Index entered into by the Board in accordance with salary schedules and plans adopted by the board. IT WAS MOVED BY ROY KLUSS AND SECONDED BY JIM PARRISH TO APPROVE THE RECOMMENDED CHANGE TO POLICY III.C. Motion unanimously carried.

The 2015-16 Apprenticeship Completer Monitoring Report and the Affirmative Action/Equal Opportunity Monitoring Reports were presented and in compliance with Board policies. Joe Sheehan arrived at 3:27 pm.

## **Consent Agenda**

IT WAS MOVED BY ROY KLUSS AND SECONDED BY DON POHLMAN TO APPROVE THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS; PAYMENTS OVER \$2,500 AND FINANCIAL MONITORING REPORTS FOR JANUARY 2018. Motion unanimously carried.

## **Action Items**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JIM PARRISH TO DESIGNATE PRESIDENT PAUL CARLSEN AS THE BOARD'S AUTHORIZED SIGNATURE DESIGNEE TO APPROVE EMPLOYMENT CONTRACTS, SERVICE CONTRACTS, AND EXPENDITURES OVER \$2,500, WITH THE UNDERSTANDING THAT ALL INSTANCES IN WHICH HE UTILIZES HIS SIGNATORY AUTHORITY WILL BE REPORTED AT THE SUBSEQUENT BOARD MEETING. Motion unanimously carried.

## **Information/Discussion**

President Paul Carlsen provided an update on LTC operations and his activities. Cindy Dross, Chief Financial Officer provided an update on the 2018-19 Annual Plan and Budget. Polly Abts, VP of Student Success presented a new program proposal for Mechatronics Technician Apprenticeship. Board members, John Lukas and Lois Vasquez will discuss their recent attendance at the ACCT Legislative Summit at the March board meeting. The Board Appointment Process was reviewed. The calendar of upcoming meetings and events was reviewed.

## **Other Business**

Agenda items for the March 21, 2018 Board meeting were discussed.

## **Closed Session**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY LOIS VASQUEZ TO MOVE TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)\* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF REVIEWING SPECIFIC POSITION REALIGNMENTS AND SPECIFIC POSITION RETIREMENT NOTIFICATIONS. THE BOARD SHALL RECONVENE INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. \*EXEMPTION (C) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. Roll Call: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, aye; Rooney, aye; Sheehan, aye; Vasquez, aye; Wyatt, aye. Motion unanimously carried. The Board convened in closed session at 4:34 pm. Don Pohlman left the meeting at 4:40 pm.

## **Open Session**

IT WAS MOVED BY JIM PARRISH AND SECONDED BY JOHN WYATT TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll Call: Hildebrandt, aye; Kluss, aye; Lukas, aye; Parrish, aye; Pohlman, absent; Rooney, aye; Sheehan, aye; Vasquez, aye; Wyatt, aye. Motion unanimously carried. The Board convened in open session at 4:58 pm.

## **Adjourn**

IT WAS MOVED BY ROY KLUSS AND SECONDED BY LOIS VASQUEZ TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:59 pm.

Respectfully submitted,

Lois Vasquez  
Board Secretary/Treasurer